

## Job profile

Title	HR1179 – Funds NQ Associate
Department	Funds Finance & Regulatory (FFR)
Reporting to	A partner in FFR
Chargeable hours target	1350

## The firm

Fladgate has a broad skills base that covers a wide spectrum of legal services across the business lifecycle and shaped to operate collaboratively to move fast and flexibly:

- **Funds, Finance and Regulatory:** including investment funds, private equity, fund managers, asset and investment managers, promoters, sponsors and investors
- **Corporate:** including private capital, capital markets, M&A, tax, restructuring and employment
- **Real estate:** including planning, construction, real estate finance and real estate litigation.
- **Dispute Resolution:** which includes regulatory, corporate governance and investigations, banking and financial services litigation, international commercial arbitration, insurance, contentious trusts and family, civil fraud and asset protection

Fladgate is a nimble 80 partner law firm known for its ability to work on fast moving, complex challenges requiring enterprising and commercial solutions.

In addition to advising a substantial UK-based client base, the firm provides a proactive and efficient service for clients with international business through specialist groups which serve continental Europe, India, Israel, South Africa, the Middle East, Russia/CIS, US, Canada and the Asia Pacific region. Operating from London and comprising multilingual and multi-qualified lawyers, these groups facilitate cross-border activities for a diverse range of companies. The firm is a member of the International Lawyers Network, a worldwide non-exclusive association of high-quality full service law firms based in 67 countries.

For more information visit our website at [www.fladgate.com](http://www.fladgate.com)

## The FFR department

Our FFR department has a renowned reputation for establishing and advising on both onshore and offshore structures including traditional private equity type structures, GPs limited partnerships, Limited Liability Partnerships, companies and unit trusts. Together with our brilliant corporate and property transactional teams and our banking, employment and tax teams, we also provide seamless advice on the acquisition, asset management, refinancing and disposal of funds' underlying assets.

Examples of recent transactions include:

- Advising a **sports, music and entertainment finance house** on the establishment of a US\$375m UK alternative investment fund with a Delaware feeder structure.
- Advising **the trustee and administrator** of an offshore fund on the sale of the entire c. £75m fund structure.
- Establishment of a **£330m fund** with approximately 1,500 investors for an FCA regulated sponsor and advice on structuring and acquisition of the fund's assets.
- Advised a **clean energy investment group** in the initial £200m funding to the group to construct a significant portfolio of energy storage and gas peaking assets in the UK and the subsequent listing of the loan notes.

As the FFR department grows, our aim is to recruit astute, motivated and enthusiastic individuals to represent the Fladgate brand. We offer exceptional training and career development and the opportunity to learn from some of the best in the business.

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## The role

To work under supervision alongside our tax and regulatory teams to advise sponsors, managers and investors on fund and investment structures, including:

- drafting, reviewing and advising on fund, co-investment and carried interest documents (such as limited partnership agreements, shareholders' agreements, articles of association, LLP agreements, side letters, servicing and management agreements);
  - drafting and reviewing offer documents and running verification processes (where appropriate);
  - liaising with the tax team on structuring matters and carried interest arrangements;
  - liaising with the regulatory team on AIFMD and fundraising matters including AIFM applications and FCA appointed representative processes;
  - managing offshore lawyers and other professional teams in the fund jurisdictions we work with including Jersey, Guernsey, Luxembourg, Cayman and Mauritius amongst others, to ensure a single point of contact for the client;
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## Duties and responsibilities

- Take responsibility under supervision and manage all aspects of client work in line with the firm's quality control procedures and the office manual;
  - Deal directly with other lawyers and clients;
  - Take work from a number of partners and associates and manage workload;
  - Draft all documentation observing house style;
  - Meet all financial targets;
  - Assist in business development and marketing initiatives;
  - Supervise junior members of the department such as paralegals and trainees where required;
  - Keep up to date with developments within the law and develop expertise;
  - Attend appropriate training sessions and ensure CPD obligations are met;
  - Take an active part in departmental activities;
  - Manage the work flow to secretarial and support staff; and
  - Follow all reasonable instructions.
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## Person specification

- Qualified solicitor in England and Wales, good degree (minimum 2.1) and minimum ABB at "A" level (or equivalent)
  - A minimum of 6 months' corporate law experience during training contract within private practice and ideally exposure to the area of funds and/or banking and finance;
  - An enthusiasm and willingness to develop a specialism in the funds sector be part of the growth of the team;
  - Direct client interaction, including experience of third party negotiations, is important.
  - Able to demonstrate exceptional case management and meticulous attention to detail
  - Able to demonstrate a proven track record of excellent direct client contact and client care
  - Communicates effectively and clearly
  - Track record of gaining respect, trust and credibility
  - Ability to initiate and sustain relationships with clients
  - Thinks creatively
  - Positive work ethic
  - Energy, enthusiasm and drive
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- Good social skills and personal presentation
- Achieves results within given timescales
- Prioritises tasks effectively

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## Equal opportunities

As a firm we are committed to the promotion of equal opportunities in all stages of the recruitment process. We are signatories to the Law Society Diversity and Inclusivity Charter and have been awarded the 'Gold standard'.

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## Benefits

We reward our staff for their continued commitment to the success of this firm with a comprehensive range of benefits such as: a generous holiday allowance of 26 days, new business bonus, fee earner bonus, life assurance, GIP, private medical, contributory pension, season ticket loan, GymFlex sports club loan, free weekly personal training and yoga sessions and staff introduction bonus.

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